## **Authorized Hearing Process**

Request for Authorized Hearing

1<sup>st</sup> Community Meeting

**Steering Committee Meetings** 

City Plan Commission or City Council (per the rules of procedure) requests to authorize a public hearing to determine proper zoning for an area. City Plan Commission or City Council votes to allow the authorized hearing process to begin.

City Council Member hosts a community meeting to allow staff to review existing zoning and land use and explain the authorized hearing process and next steps. Notification is sent to all property owners within the authorized hearing area.

City Council Member appoints a steering committee comprised of 15 people or less that is representative of the authorized hearing area. Steering committee meetings are held to review current zoning, the intent or direction of possible changes, and to develop proposed zoning amendments. All steering committee meetings are open to the public to observe discussion. Public comments can be submitted to staff for additional consideration.

2<sup>nd</sup> Community Meeting

City Plan Commission
Public Hearing

City Council Public Hearing

City Council Member hosts 2nd community meeting to allow staff to present the proposed zoning amendments. Notification is sent to all property owners within the authorized hearing area. Public provides feedback on proposed amendments.

City Plan Commission holds a public hearing to determine whether to recommend the proposed changes to City Council.

Notification is sent to all property owners within the area of request plus 200 feet of the authorized hearing area. Public forum for citizens to speak in support or opposition of the proposed amendments.

City Council holds a public hearing to determine whether or not to approve the proposed changes. Notification is sent to all property owners within the area of request plus 200 feet of the authorized hearing area. Public forum for citizens to speak in support or opposition of the proposed amendments.